

- 1a. Table of awarded SIN's:
SIN
711-1, 711-2, 711-3, 711-8, 711-9, 711-11, 711-12, 711-16, 711-17, 711-18, 711-19, 711-94,
711-95, 711-99
2. Maximum Order: For systems, casegoods, and storage \$500,000 and for seating \$200,000.
3. Minimum Order: \$100.00.
4. Geographic Coverage: 48 contiguous United States and Washington D.C.
5. Production Facilities: Canada.
6. Discount Statement: Base discounts are off of LIST price

T/O/S	71.87%	Expansion	65.34%
Transit	71.87%	Filing & Storage	71.87%
Leverage	71.87%	Seating	61.10%
Ability	71.87%	Boulevard Systems	69.08%
xm	70.08%	Teknion Wood	60.60%
Complements	71.87%	Altos	70.0%
ie	70.0%	Teknion Tables	65.34%
Expansion Wood	60.60%		
7. Discount Structure and Limitations for Xpress (Quick Ship) Program:

Xpress Leverage	71.87%	Cannot exceed \$200,000 list (\$56,260 net)
Xpress Boulevard	69.08%	Cannot exceed \$200,000 list (\$61,840)
Xpress Seating	61.10%	Cannot exceed 50 chairs
Xpress Ledger	71.87%	Cannot exceed 100 filing and storage cabinets
Xpress Expansion		
Casegoods	65.34%	Cannot exceed 5 units
Xpress Expansion		
Meeting Tables & Conference Tables	65.34%	Cannot exceed 10 units
Xpress Teknion Wood	60.60%	Cannot exceed \$200,000 list (\$78,800 net)
Xpress Complements	71.87%	Cannot exceed 40 offices.
8. Prompt Payment Terms: Net 30 days.
9. Government Credit Card: Accepted for all orders.
10. Foreign Items: These products are made in Canada (NAFTA).
- 11a. Delivery Terms: 30-90 Days ARO.
- 11b. Expedited Delivery:

Xpress Leverage:	10 business days ARO.
Xpress Boulevard:	\$0 - \$100,000 list (\$30,920 net) – 5 days ARO.
	\$100,001 - \$200,000 list (\$61,840 net) – 10 days ARO.
Xpress Seating:	5 business days ARO.
Xpress Ledger:	5 business days ARO.
Xpress Expansion Training Tables and Meeting Tables:	5 business days ARO.
Xpress Expansion Casegoods:	5 business days ARO.
Xpress Teknion Wood:	10 business days ARO.
Xpress Complements:	10 business days ARO.
- 11c. Overnight Delivery: Not available.
- 11d. Urgent Requirements: Must be submitted to contractor in writing.
12. FOB Destination: Within the continental United States.
13. Ordering Address:

Teknion LLC,
350 Fellowship Road, Mt. Laurel, NJ 08054
Phone: 877.TEKNION, Fax: 856.596.1734
Email: gsa@tekus.com, Web: www.teknion.com

14. Payment Address:
Teknion LLC,
PO Box 8538-143, Phila., PA 19171
15. Warranty: Manufacturer's Limited Lifetime Warranty.
16. Export Packing Charge: Contact contractor.
17. Terms and Conditions of Government Purchase Card: No thresholds.
18. Terms and Conditions of Rental, Maintenance and Repair: Not applicable.
19. Terms and Conditions of Installation: Installation services over \$500.00 are determined on an order-by-order basis. For installation services of \$500.00 or less, the following hourly charges shall apply:

a)

(A) New York City Metropolitan Area- SIN 711-95

<u>Labor Category</u>	<u>Straight Time</u>	<u>OT</u>	<u>Holiday/Weekend</u>
Union Teamster	\$54.86	\$82.29	\$109.73
Union Carpenter	\$87.78	\$131.67	\$175.56
Union Laborer	\$54.86	\$82.29	\$109.73
Non-union Installer	\$49.88	\$74.81	\$99.75
Truck	\$34.91	\$34.91	\$34.91

(B) All Other Areas - SIN 711-95

<u>Labor Category</u>	<u>Straight Time</u>	<u>OT</u>	<u>Holiday/Weekend</u>
Union Carpenter	\$68.83	\$103.24	\$137.66
Union Laborer	\$44.89	\$67.33	\$89.78
Non-union Installer	\$44.89	\$67.33	\$89.78
Truck	\$29.93	\$29.93	\$29.93

Design Services \$59.40

20. Terms and Conditions of Repair Parts: Specified on a quote-by-quote basis.
Terms and Conditions for Any Other Services: RESTOCKING CHARGE: Manufacturer's policy: No returns of goods will be accepted without written consent and shipping instructions of Teknion. A minimum restocking charge of 30% is made on all authorized returns, for credit or refund, provided Teknion receives goods in the conditions in which they left the factory. No credit will be given if goods cannot be reused. Special order items are in no event subject to return.
CANCELLATION CHARGE: For orders under the maximum order: No cost prior to production, the manufacturer's just in time manufacturing method requires the manufacture to complete the manufacturing of items once production has begun. After production has begun (5 day ARO) only actual cost incurred will be billed to the customer if merchandise cannot be resold within a reasonable period of time (30 days). Those costs may include, without limitation, storage charges, manufacturer charge backs for restocking and similar charges, and costs associated with selling or attempting to sell the products to a third party. If merchandise is resold to a third party, the Customer is responsible for the difference, if any, between the purchase price by Teknion LLC and the sell price to the third party.
21. List of Service and Distribution Points: Not available.
22. List of Participating Dealers: See Teknion website.
23. Preventive Maintenance: Not applicable.
24. Environmental Attributes: Published environmental statements available upon request.
25. Data Universal Number System (DUNS): 194760385
26. Notification Regarding Registration in CCR Database: Registered.
27. Contract Period: January 28, 2003 - February 28, 2009
28. Tax ID# 22-378-5040
29. CAGE Code #0DVG8